



# Classified UH Graduate Student Application Form

Complete this form if you are a classified UH Manoa graduate student who would like to request to enroll in a law class. In addition, non-law students must obtain a letter/memo from their department chair or advisor that states that the credits will count toward their graduate degree or certificate. The Law Registrar will accept emails at [lawreg@hawaii.edu](mailto:lawreg@hawaii.edu) from advisors/department chairs in lieu of memos. Additional information may be required by the Law School.

Under the Standards of Legal Education set forth by the American Bar Association, the Law School may allow the enrollment of non-law graduate degree candidates, provided that their enrollment does not adversely affect the quality of the course or the law school program. The Law School further prohibits non-law students from taking courses that are part of the first-year curriculum. Therefore, pursuant to the ABA Standards, the only UH students who may enroll in courses at the Law School are:

1. classified graduate students at the University of Hawai'i at Manoa, or
2. students accepted into graduate certificate programs at the University of Hawai'i at Manoa.

The American Bar Association absolutely prohibits non-law students who subsequently enter a JD program from transferring any previously earned law school credits to the student's JD degree.

Submit the signed and completed form to the Law Registrar's Office at [lawreg@hawaii.edu](mailto:lawreg@hawaii.edu). Please allow 7-10 business days to process your request.

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**UH Email Address:** \_\_\_\_\_ **UH ID Number:** \_\_\_\_\_

**Provide the following information about your graduate degree or certificate program.**

**UH Manoa Department:** \_\_\_\_\_

e.g. Political Science, NREM, Shidler Business, etc.

**Degree/Certificate Program:** \_\_\_\_\_

e.g. MA, MS, MBA, PhD, Graduate Certificate, etc.

**Department Chair/Advisor Name:** \_\_\_\_\_

**Department Chair/Advisor Email:** \_\_\_\_\_

**In which law course are you requesting to enroll?**

**Proposed Academic Semester** (e.g. Fall, Spring, Summer): \_\_\_\_\_

**Proposed Academic Year** (e.g. 2021): \_\_\_\_\_

**Course Number** (e.g. LAW 534): \_\_\_\_\_ **Section Number** (e.g. (02)): \_\_\_\_\_

**Course Title** (e.g. Constitutional Law II): \_\_\_\_\_

**CRN** (e.g. 81552): \_\_\_\_\_ **Number of Course Credits** (e.g. 3 credits): \_\_\_\_\_

**Grade Mode** (e.g. Letter Grade or Credit/No Credit): \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing this form, I affirm and certify that all the information I have provided is true and correct. If approved to enroll in the class, I must follow the Law School Student Handbook policies for this class.